

Linton Village Hall Charity AGM

Registered Charity Number: 520967

Minutes of Annual General Meeting held on Saturday 10 March at 11am.

Agenda item	Discussion	Action by
1. Welcoming remarks and apologies	Present: Ken Downham, Clair Hodgson, Sue Jones (Treasurer), Janet Taylor, (Chairman) Carol Wood, Jane Reeves (Secretary), Sandy Attenborough, Irene Tuttiett, Claire Gardener Apologies: Sally Boyland, Denise Pegrum, Lizzy Davies, Welcome to visitors. There were 10 visitors in attendance at the meeting.	
2. Minutes of meeting AGM Jan. 2017	Copies of the March 2017 minutes were circulated to the general public prior to the meeting via email and the website. Paper copies were also available at the meeting. JR had made a minor correction regarding attendance. There were no further corrections from the floor. The Jan 2017 minutes were accepted and signed by Chairman, Janet Taylor.	
3. Matters arising	<ul style="list-style-type: none"> • Velux windows: will be part of the 2018 maintenance review. • Governance issues – to be dealt with under Secretary's report • No other matters raised from those attending 	
4. Chairman's Report	Mrs. Janet Taylor's report was delivered in the form of a film. The script of this is attached to the minutes as Annex A.	
5. Treasurer's report	<ul style="list-style-type: none"> • Sue Jones presented the draft 2016/17 accounts to the AGM. They had already been placed on the website in advance of the meeting. • In 2017 there had been significant expense due to the repair of the hall floor and new chair covers, but this cost had been met by fundraising and grant monies received. Hall hire had broken even with running costs covered. • One query from Bob Tuttiett was raised regarding the reporting of the maintenance fund being referred to as a liability, when really it is an asset. SJ stated it was reported as such because it is ring-fenced for specific purposes. BT noted it could be referred to as a reserve instead? Andy Reeves suggested it could be called a provision. SJ said she would discuss with the auditor and report back to committee. <p>Please read Annex B (the financial accounts) for more details.</p> <p>The approval of the accounts was proposed by Ken Downham and seconded by Jennifer Baker.</p>	
6. Secretary's report	Jane Reeves read out her Secretary's Report, (Annex C).	
7. Events Committee Report	<ul style="list-style-type: none"> • Clair Hodgson thanked the people of the village and the surrounding area for their support of the events which take place in the hall. • Clair would welcome any suggestions for future events • 23/3 Blakes III music event was highlighted, tickets available from Clair. 	
8. Elections for the committee 2016	<p>Elections for the Committee.</p> <ul style="list-style-type: none"> • The representative members had agreed to continue their role on the Committee, and were re-appointed. <p>Jane Reeves was appointed as Treasurer, proposed by Clair Hodgson and seconded by Carol wood.</p> <p>Vacancies were outstanding for Chair and Secretary</p>	

9. AOB	<ul style="list-style-type: none"> • Bob Tuttiett gave his thanks to the village hall committee for its support of his music events which had raised £300 for charity • Ken D gave a special thanks to Janet Taylor and Sue Jones for all their hard work in supporting the village hall over their time of office • Iain Houston highlighted the work of the Neighbourhood Plan steering group and encouraged all those interested to attend meetings on the 3rd Thursday of each month. Jennifer Baker mentioned the importance of communication in this respect and Andy Reeves referred to the new parish council website about to be launched. • Janet Taylor thanked Clair Hodgson for all her hard work on maintaining the village hall website 	
10 Meeting Closure	<ul style="list-style-type: none"> • Jane Reeves thanked Janet Taylor, Sue Jones and Sandy Attenborough on behalf of all the committee for their contribution to the running of the Linton Village Hall. Each were given flowers. • The meeting was formally closed at 11.45 am • Refreshments were served. 	
11. Date of the next meeting	To be decided.	